

## UK MHRN Training Programme Sept 06

### Hub Coordinators

The MHRN provides and promotes an active training programme for Hub Coordinators. This training programme is designed to complement the UKCRN generic training courses, which all MHRN staff are also encouraged to participate in fully.

In the long term the MHRN aims to provide training courses that continually enhance staff skills and builds on the knowledge and experience gained as the network evolves.

The following outlines the training opportunities MHRN Hub Coordinators should expect and timelines for this training:

#### A) To be completed in first 6 - 9 mths of employment: Core MHRN training programme

On initial employment Hub Coordinators should be offered:

- i. **Site specific induction**, including both local information and information on the UK MHRN.
- ii. Staff will attend **local inductions** to fulfil any trust or university requirements.
- iii. **Good Clinical Practice: Good Clinical Practice (GCP)** training is provided through the UK CRN Training and Education programme. Staff should expect to complete a formal GCP training course within 6 – 9 months of employment. MHRN will run additional courses periodically in coordination with the UKCRN programme to facilitate rapid provision of this training.
- iv. **Free online training courses:** There are many online training courses provided free of charge such as *Human Participant Protection Education for Research Teams*, takes 2-3 hours to complete and the *Clinical Research Training Course*, takes 4-5 hours to complete. Both provided by the National Cancer Institute and although some aspects differ to UK procedures these are good background courses which staff are encouraged to complete. On successful completion the participant can print off a completion certificate.

#### B) Continuous training programme (to be provided on a rolling basis):

- 1) **Finance Management:** Training is provided by the UK MHRN Coordinating Centre. External courses arranged if required.
- 2) **Personal Management:** 'Moving into management' Institute of Learning and Management accredited 2 day course.
- 3) **Project Management:** to be provided to assist with project management – to be arranged shortly.
- 4) **Presentation skills:** to be provided to assist with promotion of projects and hub activities – to be arranged shortly.
- 5) **Service user Involvement:** to be provided to enhance skills and understanding of service user involvement – to be arranged shortly.
- 6) **Facilitating recruitment workshops:** aims to share experiences of working on MHRN-adopted projects; assess what makes a positive difference to recruitment (both clinician & participant); share good practice for the full range of mental health research study types (not just trials); collate future ambitions, including SURGE activities and service-user involvement.  
  
The first workshop was run in July 2006 and it is intended another will follow in the future, as demand requires.
- 7) **Specialist training** (provided if candidate demonstrates the course will be of direct benefit to their MHRN role and demonstrates real commitment to completion of course)
- 8) **Others** (as required)